

Getting Involved

Drop-In:

Most BCCA courses allow “Drop-In” students throughout the session. To Drop-In on a class, arrive 15 minutes early to check in at the front desk. Some courses do not permit Drop-Ins beyond the first few weeks of a session. Please check course description or call us if you are unsure about the Drop-In policy for a given class.

Class Passes:

Try multiple courses or take many of your favorite with a discounted rate with your class pass, purchased in advance. Receive \$1 to \$3 off the Drop-In rate on every class you take. The more you take, the more you save. BCCA Class Passes never expire, may be recharged at any time, and are fully transferable between friends and family members. Purchase a Multi-Pass (\$100 of class credit) or Super-Pass (\$200 of class credit at pre-registration rates) at the BCCA front desk or by phone.

Gift Passes

Give the gift of movement with passes available for \$50 and good towards any class and many events.

Pre Registration and Block Registration

You can enjoy discounts and secure your spot in class when you purchase in advance or in bulk.

Pre-register: Reserve your place in session-based courses. Pre-registration (for Session based courses) allows a student to sign up for a particular course and pre-pay by the end of the first week of the semester.

Block-Register: With ongoing courses, purchase blocks of consecutive classes to reserve your spot and enjoy lower rates. Blocks may vary in length depending on the course and span across seasons. BCCA offers the unique ability to try classes and apply previous payments for Drop-In classes to your full *pre* or *block registration* payment before the course’s official cutoff date.

Want a class/event not yet offered at the BCCA? Let us know what you would like at the BCCA! We are often able to add new courses and events throughout a semester based on demand.

How to Register

By phone

617-738-2800

By Internet **NEW FEATURE**

www.bccaonline.com

W:

This symbol indicates that a class is wait-listed until 5 or more students commit to register.

Walk-in

Visit us at 14 Green Street in convenient Coolidge Corner.

Payment methods

Cash, checks, bank debit cards, and all major credit cards are accepted.

First-time students All students are required to have a signed Registration & Liability Waiver form on file with us prior to attending a class.

All BCCA students Regardless of the elected registration option, all students must check in with BCCA registration staff before attending each class. Our registration staff and volunteers do their best to make this process as quick and easy as possible. Exact change is always appreciated and helps to expedite the process.

Refund and Transfer Policy Refunds are not available for classes already attended or for missed or unused classes for which the student had registered. Class Passes are transferable, but not refundable.

Students in a mismatched course level may transfer to a different level at no charge. In the event of a class cancellation, a full refund will be issued. Relocation (such as moving to another state), debilitating injuries, and other personal hardships will be reviewed for refund on a case-by-case basis.

Make-Up Policy Each instructor sets their own policy for make-up classes. Students may arrange with instructors for make-up accommodations.

Inactivity Days Courses may have scheduled inactivity days on which the class will not meet, including most major holidays. Individual instructors and BCCA staff and online schedule will confirm dates.

Schedule Changes Course offerings, schedules, and enrollment options are subject to change throughout the session. For the most updated listing of classes and events, please visit BCCAonline.com.